

# EXECUTIVE FORWARD PLAN AUGUST 2011

This Forward Plan seeks to anticipate all the Cabinet decisions to be made by the Cabinet, or by individual Cabinet members (and occasionally key decisions by officers) over the next four months.

The Forward Plan is updated regularly and re-issued on a monthly basis. It goes beyond the minimum legal requirement for only key decisions to be published over the coming four month period, and demonstrates the Council's commitment to openness and participation in decision making. It will also assist the Council's Overview & Scrutiny Panels in planning their input to policy formulation and development, and in reviewing the work of the Cabinet. It can be seen on the Council's website at:

<http://democracy.bathnes.gov.uk/mgListPlans.aspx?RPId=122>

There is also an option on the Council's website to access the next month's "Emerging" Forward Plan. Inevitably, some of the current information may change; Government guidance recognises that the plan is a best assessment, at the time of publication, of anticipated decision making.

*Should you wish to make representations to the decision taker, please contact the report author or Col Spring, Democratic Services (01225 394942). For Cabinet meeting items, a formal agenda will be issued 5 clear working days before the meeting. For individual (Single-Member) Cabinet member decisions, a Weekly List, with the details of the proposed decision, will be published and a decision will not be made until 5 clear working days have expired from the date of publication, to allow for representations.*

*Cabinet agenda papers and the Weekly List can be inspected on the Council's website and at the Guildhall (Bath), Hollies (Midsomer Norton), Riverside (Keynsham) and at Bath Central, Keynsham and Midsomer Norton public libraries.*

## Key to Codes used in the Forward Plan

### Consultation Arrangements

<b>WC</b>	Ward Councillor	<b>LR</b>	Local Residents
<b>Cab</b>	Cabinet members (other than decision maker)	<b>CIG</b>	Community Interest Groups
<b>PC</b>	Parish Council	<b>YC</b>	Youth Council
<b>TC</b>	Town Council	<b>SP</b>	Stakeholders/Partners
<b>TU</b>	Trades Unions	<b>PSB</b>	Other Public Sector Bodies
<b>OS</b>	Overview & Scrutiny Panel	<b>CTB</b>	Charter Trustees of Bath
<b>St</b>	Staff (as employees)	<b>151</b>	Section 151 Finance Officer
<b>Int</b>	Other B&NES Services	<b>CX</b>	Chief Executive
<b>SU</b>	Service Users	<b>Mon</b>	Monitoring Officer

### Decision Types

<b>KEY</b>	This item is a Key decision. It is one which will have significance in terms of budget impact (spending or savings) or its impact on a community that is wider than a single electoral ward. There is no set financial threshold above which a decision is regarded as Key.
<b>PBF</b>	This item is part of the Council's Policy and Budget Framework. This is the list of and contents of plans and strategies agreed by the Council as being those that collectively form the framework and which are determined by the Council. The current list of such plans and strategies can be accessed on the Council's website.
<b>TRO</b>	This item is a Traffic Regulation Order which by statute must be advertised by the Council for public consultation, giving a date by which any objections must be received. If objections are received, then the Order cannot be implemented but a Cabinet decision is required. If no objections are received, then the Order can be implemented without the need for a Cabinet decision.
<b>BRT</b>	Decisions to be made by the Bath Recreation Ground Trust
<b>PBHW</b>	Issues which have been referred by the Partnership Board for Health & Wellbeing
<b>RVW</b>	Cabinet Response to Overview & Scrutiny Panel Review Recommendations
<b>WoE</b>	Decisions which will be taken by the West of England Joint Transport Committee or the West of England Joint Waste Committee

### Directors Group Lead

<b>AA</b>	Ashley Ayre – Strategic Director, Children's Services
<b>AP</b>	Andrew Pate – Strategic Director, Resources and Support Services
<b>GC</b>	Glen Chipp, Strategic Director, Service Delivery
<b>JB</b>	John Betty – Director, Development & Major Projects
<b>JE</b>	John Everitt – Chief Executive, Bath & NE Somerset Council
<b>VH</b>	Vernon Hitchman – Council Solicitor

**Executive Forward Plan  
August 2011**

**Bath & North East Somerset Council**  
Anticipated business at future Cabinet meetings and  
Single-member decisions anticipated in each month

The Council's Consultation Policy may be viewed at: [www.bathnes.gov.uk/Bathnes/councilinformation/consultation/default.htm](http://www.bathnes.gov.uk/Bathnes/councilinformation/consultation/default.htm)

Ref Date	Dec'n Type	Title Precis	Lead Decision Maker/s	Report Author Contact	Consultation	Background Papers	Strategic Director Lead
<b>CABINET MEETING - 10 AUG 2011, 6:30PM</b>							
E2259 10 Aug 2011		<b>Communication and Media Protocol (Safeguarding)</b>	<b>Cabinet</b> Councillor Simon Allen	Clare Tozer Lesley Hutchinson 01225 396339			Ashley Ayre
E2236 10 Aug 2011	KEY	<b>Joint Local Transport Plan 3 - One Year Delivery Plan</b> <i>The Council needs to approve a Delivery Plan as part of the Local Transport Plan statutory process by 31st March 2011. Due to the current uncertainty in central government transport policies and funding streams a one year delivery plan is proposed, followed by a three year Delivery Plan to be approved by the Council in the Autumn.</i>	<b>Cabinet</b> Councillor Roger Symonds	Adrian Clarke 01225 395223	WC CX Mon 151	Joint Local Transport Plan 3	Glen Chipp

Ref Date	Dec'n Type	Title Precis	Lead Decision Maker/s	Author Contact	Consultation	Background Papers	Director Lead
E2266 10 Aug 2011		<b>Quality Partnership Scheme for Corridor 3 of the Greater Bristol Bus Network</b> <i>The Greater Bristol Bus Network (GBBN) major scheme includes the establishment of quality partnership schemes on ten bus route corridors in the West of England Partnership area. The third such scheme will cover the corridor between Bath and Bristol. This will set quality standards for bus operators who wish to use the new infrastructure and facilities.</i>	<b>Cabinet</b> Councillor Roger Symonds	Andy Strong 01225 394201	PSB Mon 151		Glen Chipp
E2286 10 Aug 2011		<b>Treasury Management Monitoring Report to 30th June 2011</b> <i>This report gives details of performance against the Council's Treasury Management Strategy and Annual Investment Plan 2011/12 for the first three months of 2011/12</i>	<b>Cabinet</b> Councillor David Bellotti	Jamie Whittard Tim Richens 01225 477468	CX Mon 151	Treasury Management Strategy & Annual Investment Plan 2011/12	Andrew Pate

Ref Date	Dec'n Type	Title Precis	Lead Decision Maker/s	Author Contact	Consultation	Background Papers	Director Lead
E2294 10 Aug 2011		<b>Determination of the Statutory Notice to Alter the Lower Age Limit at St. Mary's Church of England Primary School (Writhlington)</b> <i>The Governing Body of St. Mary's C of E Primary school (Writhlington) has published a proposal to alter the lower age limit of the school from age 4 to age 3 by the addition of Early Years provision that would be run by the school and a decision is required to determine the proposal.</i>	<b>Cabinet</b> Councillor Nathan Hartley	Helen Hoynes 01225 395169	WC PC TU St Int SU LR CIG SP CX Mon 151		Ashley Ayre

#### INDIVIDUAL CABINET MEMBER DECISIONS ANTICIPATED IN AUGUST 2011

E2100 August 2011	TRO	<b>Prohibition of right turn, Bloomfield Road to Wellsway TRO</b> <i>To prevent queuing traffic in connection with new bus lane</i>	<b>Single-Member Decision</b> Councillor Roger Symonds	Trevor Johnson Simon Powell 01225 394359	WC PC Int LR		Glen Chipp
E2222 August 2011	TRO	<b>A36 Cleveland Bridge, Bath - HGV Restriction</b> <i>Proposed 18 tonne Experimental Weight Limit on Bathwick St/Beckford Road, Bath.</i>	<b>Single-Member Decision</b> Councillor Roger Symonds	Peter Dawson Adrian Clarke 01225 395223	WC Oth		Glen Chipp

Ref Date	Dec'n Type	Title Precis	Lead Decision Maker/s	Author Contact	Consultation	Background Papers	Director Lead
E2230 August 2011		<b>Proposed Puffin Crossing A367 Wellsway (Longfellow Ave/Devonshire Bldgs)</b> <i>To advertise a proposed puffin signal controlled pedestrian crossing and waiting restrictions on the A367 Wellsway (between Longfellow Avenue and Devonshire Buildings)</i>	<b>Single-Member Decision</b> Councillor Roger Symonds	Trevor Johnson Jon Poole	WC Int LR		Glen Chipp
E2272 August 2011	TRO	<b>High Street, Bath - Public Realm and Highway Improvement Scheme TRO</b> <i>Proposed Traffic Regulation Orders (TRO's) for High St, Orange Grove and North Parade, Bath to facilitate the free flow of traffic and improve street functions, leading to improvement of the public realm. TRO's required are:- 'No Waiting At Anytime/ No Loading At Anytime/ Disabled Bays/ Loading Bays/ Coach Bays and Taxi Bays'.</i>	<b>Single-Member Decision</b> Councillor Roger Symonds	Simon Thomas 01225 394260	WC St Cab Int LR CIG SP PSB CX	Bath Transportation Package - City Centre Consultation, Jan 2010	Glen Chipp

Ref Date	Dec'n Type	Title Precis	Lead Decision Maker/s	Author Contact	Consultation	Background Papers	Director Lead
E2295  Not before 1st Aug 2011		<b>Local Lettings Plan - Bath Western Riverside</b> <i>New social and low cost housing at Bath Western Riverside will soon be completed. To ensure that this large scale allocation is made in a sustainable and balanced manner the provider; Somer Community Housing Trust have asked for the adoption of a Local Lettings Plan. This plan will operate in conjunction with the Council's Homeseach Policy</i>	<b>Single-Member Decision</b> Councillor Tim Ball	Michael Chedzoy 01225 477940	St Cab SP CX Mon	E2295 Local Lettings Plan BWR  Appx 1 LLP BWR	Ashley Ayre
E2296  August 2011		<b>B3114 Bristol Road Chew Stoke - Provision of footway between junction with Pilgrims Way and Blind Lane</b> Provision of new footway is dependent upon the acquisition of privately owned residential land. Negotiations with 3 landowners commenced in 2006. Negotiations with 2 landowners have now ceased without agreement. The Cabinet Member is requested to approve the commencement of a CPO.	<b>Single-Member Decision</b> Councillor Roger Symonds	Mike Widdowson 01225 395240	WC PC Int LR		Glen Chipp

Ref Date	Dec'n Type	Title Precs	Lead Decision Maker/s	Author Contact	Consultation	Background Papers	Director Lead
----------	------------	-------------	-----------------------	----------------	--------------	-------------------	---------------

### APPROVAL OF CAPITAL PROJECTS - INDIVIDUAL CABINET MEMBER DECISIONS ANTICIPATED IN JULY 2011

*The budget report included items in 'italics' for information, which, along with additional new projects, have now passed through the appropriate Capital Review Process and therefore require approval by Single Member Decision*

E2115 August 2011	KEY	<b>Capital Projects Approval - Service Delivery and Development and Major Projects</b> <i>Approval of capital projects for inclusion in the capital programme, not previously approved by Council in the Budget</i>	<b>Single-Member Decision</b> Councillor Cherry Beath, Councillor David Bellotti, Councillor David Dixon	Daniel Welch 01225 477104	CX Mon 151	Budget Report - individual papers for each project will be provided	Glen Chipp
E2116 August 2011	KEY	<b>Capital Projects Approval - Development and Major Projects</b> <i>Approval of capital projects for inclusion in the capital programme, not previously approved by Council in the Budget</i>	<b>Single-Member Decision</b> Councillor Cherry Beath, Councillor David Bellotti	Daniel Welch 01225 477104	CX Mon 151	Budget Report - individual papers for each project will be provided	John Betty
E2168 August 2011	KEY	<b>Capital Projects Approval - Children's Services</b> <i>Approval of capital projects for inclusion in the capital programme, not previously approved by Council in the Budget</i>	<b>Single-Member Decision</b> Councillor David Bellotti, Councillor Nathan Hartley	Daniel Welch Paula Bromley 01225 396984	WC OS St Cab Int SU YC LR CIG SP PSB CX Mon 151	Budget Report. Individual papers for each project will be provided	Ashley Ayre
E2280 August 2011	KEY	<b>Capital Projects Approval - Service Delivery</b> <i>Approval of capital projects for inclusion in the capital programme, not previously approved by Council in the Budget</i>	<b>Single-Member Decision</b> Councillor David Bellotti, Dave Dixon	Daniel Welch 01225 477104			Glen Chipp



Ref Date	Dec'n Type	Title Precis	Lead Decision Maker/s	Author Contact	Consultation	Background Papers	Director Lead
E2111 August 2011	KEY	<b>Capital Projects Approval - Resources and Support Services</b> <i>Approval of capital projects for inclusion in the capital programme, not previously approved by Council in the Budget</i>	<b>Single-Member Decision</b> Councillor David Bellotti	Daniel Welch 01225 477104	CX Mon 151	Budget Report - individual papers for each project will be provided	Andrew Pate
E2112 August 2011	KEY	<b>Capital Projects Approval - Disabled Facilities Grant Budget 2011/12</b> <i>Approval of capital projects for inclusion in the capital programme, not previously approved by Council in the Budget</i>	<b>Single-Member Decision</b> Councillor Simon Allen, Councillor Tim Ball	Chris Mordaunt 01225 396282	CX Mon 151	Budget Report - individual papers for each project will be provided	Andrew Pate
<b>CABINET MEETING - 14 SEP 2011, 6:30PM</b>							
E2004 14 Sep 2011		<b>Sustainable Modes of Travel to School Strategy</b> <i>Audit of school travel in B&amp;NES area. Discussion on impact from other service areas and policy documents. Targets for reducing car use in school journeys for next 3 years</i>	<b>Cabinet</b> Councillor Nathan Hartley, Councillor Roger Symonds	Andrew Stuck Jessica Fox-Taylor 01225 394257	OS Int YC CX Mon 151	Joint LTP, Play Stgy, Obesity Stgy, 14-19 Stgy, Local Area Agreemt, Schl Organisation Plan 2003-2008, Extended Schools/Services Stgy, Public Rights of Way Imprvmt Plan	Glen Chipp

Ref Date	Dec'n Type	Title Precis	Lead Decision Maker/s	Author Contact	Consultation	Background Papers	Director Lead
E2258 14 Sep 2011	KEY,PB F	<b>Youth Justice Plan 2011-12</b> <i>The Crime and Disorder Act 1998 requires Local Authorities to produce and publish an annual Youth Justice Plan, setting out how youth justice services are to be provided and funded. As part of the Council's Policy and Budget Framework, the Youth Justice Plan will need Full Council endorsement following a single Member Decision to approve</i>	<b>Cabinet</b> Councillor Nathan Hartley	Jackie Deas Sally Churchyard 01225 395442	TU St Int SU SP		Ashley Ayre
E2268 14 Sep 2011	KEY	<b>Events Policy for Bath &amp; North East Somerset</b> <i>A guide to the regulatory requirements that must be met by event organisers, together with specific policies regarding events on the highway and in Council controlled parks and open spaces. The policy also sets out terms of reference for the Safety Advisory Group, a multi-agency body which provides health and safety advice to event organisers.</i>	<b>Cabinet</b> Councillor David Bellotti	Matthew Smith Jo Gregson 01225 477946	WC OS Int SU LR SP PSB	Report to Safer and Stronger O&S on 24 March 2011 and minutes of that meeting	Glen Chipp
E2276 14 Sep 2011	KEY	<b>Winter Service Policy</b> <i>Approval of the Council's arrangements for dealing with ice and snow on the highway network, following a winter service review</i>	<b>Cabinet</b> Councillor Roger Symonds	Kelvin Packer	WC PC TC OS 151	Winter Service Policy report to Safer and Stronger Communities Overview and Scrutiny Panel 24 March 2011	Glen Chipp

Ref Date	Dec'n Type	Title Precis	Lead Decision Maker/s	Author Contact	Consultation	Background Papers	Director Lead
E2267 14 Sep 2011	KEY	<b>Determination of the statutory notice to expand the age range of St. Gregory's Catholic College to add a sixth form</b> <i>Determination of the statutory notice published by the Governing Body of St. Gregory's Catholic College proposing the expansion of the age range at the school to add a sixth form</i>	<b>Cabinet</b> Councillor Nathan Hartley	Helen Hoynes 01225 395169	WC TU St SU SP PSB Mon 151	Statutory Notice and Complete Proposal published by the Governing Body of St. Gregory's Catholic College (available on the school's website)	Ashley Ayre
E2291 14 Sep 2011	KEY, TR O	<b>Norton-Radstock Regeneration Traffic Regulation Orders</b> <i>To consider objections received to proposed TROs and pedestrian crossing relocation notice</i>	<b>Cabinet</b> Councillor Roger Symonds	Trevor Johnson Andy Coles 01225 394208	WC TC Int LR CIG SP		John Betty
E2292 14 Sep 2011		<b>Health and Wellbeing Board Governance</b> <i>To outline the principles for the terms of reference of the shadow health and wellbeing board and facilitate more focused discussion on the shadow board</i>	<b>Cabinet</b> Councillor Simon Allen	David Trethewey Luke Byron-Davies 01225 396102	WC SP PSB		Andrew Pate

Ref Date	Dec'n Type	Title Precis	Lead Decision Maker/s	Author Contact	Consultation	Background Papers	Director Lead
----------	------------	-----------------	-----------------------	----------------	--------------	-------------------	---------------

**CABINET MEETING - 12 OCT 2011, 6:30PM**

E2255 12 Oct 2011		<p><b>Heritage Services Business Plan 2011-16</b>  <i>The report introduced the Heritage Services Business Plan 2011-2016 and sets out a strategy for ongoing investment, principally in the Roman Baths &amp; Pump Room site, that will sustain its position as one of the UK's leading visitor attractions and continue to deliver the return the Council expects through its Financial Plan.</i></p>	<p><b>Cabinet</b>            Councillor David Bellotti,            Councillor David Dixon</p>	<p>Stephen Bird            01225 477750</p>	<p>OS SU SP            Mon 151</p>		Glen Chipp
E2257 12 Oct 2011		<p><b>Proposed Footways and Obstructions Policy and Conditions</b>  <i>The proposed policy and guidelines seek to introduce clear controls, by using the Council's powers under the Highways Act 1980, to balance the legitimate aspirations of local businesses to attract customers, whilst at the same time safeguarding the pavements for their primary purpose</i></p>	<p><b>Cabinet</b>            Councillor David Dixon</p>	<p>Matthew Smith            01225 396888</p>	<p>Mon 151</p>	<p>Draft Obstructions Policy</p>	Glen Chipp

Ref Date	Dec'n Type	Title Precis	Lead Decision Maker/s	Author Contact	Consultation	Background Papers	Director Lead
E2274 12 Oct 2011	PBHW,KEY	<b>Alcohol Harm Reduction Strategy (recommended from Partnership Board for Health &amp; Wellbeing)</b> <i>The Partnership Board for Health &amp; Wellbeing at its meeting on 15<sup>th</sup> June 2011 asked the Cabinet to agree the strategy on behalf of the Council. The Cabinet will meet on 13<sup>th</sup> July to consider the strategy.</i>	<b>Cabinet</b> Councillor Simon Allen	Dr Philip Milner Dr Pamela Akerman			
<b>CABINET MEETING - 9 NOVEMBER 2011, 6:30PM</b>							
E2161 9 Nov 2011	TRO	<b>Traffic Proposals for Pulteney Bridge/Argyle Street</b> <i>Consideration of objections to proposed Prohibition of Motor Vehicles, and Prohibition of Loading, on Pulteney Bridge/Argyle Street</i>	<b>Cabinet</b> Councillor Roger Symonds	Nick Jeanes 01225 394256	WC LR CIG SP PSB Mon 151		Glen Chipp
E2287 9 Nov 2011		<b>Treasury Management monitoring Report to 30th September 2011</b> <i>This report gives details of performance against the Council's Treasury Management Strategy and Annual Investment Plan 2011/12 for the first six months of 2011/12</i>	<b>Cabinet</b> Councillor David Bellotti	Jamie Whittard Tim Richens 01225 477468	CX Mon 151	Treasury Management Strategy & Annual Investment Plan 2011/12	Andrew Pate
<b>CABINET MEETING - 11 JANUARY 2012, 6:30PM</b>							
<i>Items for this Agenda will be identified in due course</i>							

Ref Date	Dec'n Type	Title Precis	Lead Decision Maker/s	Author Contact	Consultation	Background Papers	Director Lead
<b>CABINET MEETING - 8 FEBRUARY 2012, 6:30PM</b>							
<b>E2288</b>  8 Feb 2012		<b>Treasury Management Monitoring Report to 31st December 2011</b> <i>This report gives details of performance against the Council's Treasury Management Strategy &amp; Annual Investment Plan 2011/12 for the first nine months of 2011/12</i>	<b>Cabinet</b> Councillor David Bellotti	Jamie Whittard Tim Richens 01225 477468	CX Mon 151	Treasury Management Strategy & Annual Investment Plan 2011/12	Andrew Pate
The Forward Plan is administered by <b>DEMOCRATIC SERVICES</b> : Col Spring 01225 394942 Democratic_Services@bathnes.gov.uk							